Double Data Entry in REDCap

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Double Data Entry

- **How it works**
  - Admin has to enable project for double data entry
  - Designate one user or role to serve as **data entry 1**
    - "--1" suffix is appended to end of subject id
    - DE 1 users only see "--1" records
  - Designate one user or role to serve as **data entry 2**
    - "--2" suffix is appended to end of subject id
    - DE 2 users only see "--2" records
  - A **third user** (who is not a member of Data Entry 1 or 2 roles) but with rights to the Data Comparison Tool reconciles records using this tool which creates third copy of record (with no suffix)
  - When exporting data, need to filter out "--1" and "--2" version of records
Double Data Entry

- What DE1 User sees

- What DE2 User sees

- What other users see
DDE Reconciliation
DDE – Exporting Data

Add following filter to report you use to export data
Thank you!

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